



CENTREPAY DEDUCTIONS

(For families who receive a Centrelink Payment)

EUROA SECONDARY COLLEGE

What is Centrepay?

Centrepay is a free direct bill-paying service offered to customers receiving Centrelink payments. Through Centrelink you can choose to pay school fees by having a regular amount deducted from your payments and transferred electronically to Euroa Secondary College.

Will it cost you anything?

There is no charge for this service.

Is there a minimum payment amount?

Yes, the minimum payment amount for deductions for Euroa Secondary College is \$20 per fortnight.

How do you apply for Centrepay?

You can apply for Centrepay deduction:

- By completing the Centrepay deductions form at Euroa Secondary College.

What information do you need to provide when applying for Centrepay?

You will need:

- Your Customer Reference Number (CRN).
- The amount you want deducted from your payments each fortnight.
- The payments from which you want the deductions to be paid.
- The payday that you want the deductions to start.

Centrelink will send you a letter confirming the details of your deductions. Centrelink will pay your deductions to Euroa Secondary College on the same day you receive your Centrelink payments.

Can you change your Centrepay deductions?

Yes, you can change, suspend or cancel your deductions at any time online at humanservices.gov.au/onlineservices, by calling Centrelink completing a Centrepay deduction form at a Centrelink Service Centre. Centrelink will send you a letter and advise Euroa Secondary College of your changes, suspensions or cancellations.

What changes can you make to your Centrepay deductions?

You can make the following changes to your deductions:

- Suspend your deduction amount temporarily for a maximum period of 13 weeks.
- Request a future end date when deductions will automatically cease.
- Nominate or change a target amount so deductions will automatically stop when the target amount has been reached.
- Change the deduction amount you are paying to a new amount or change the amount temporarily.
- Cancel your deduction at any time.

What happens if there is a change to your payments?

You may not always be able to deduct the full amount requested if your Centrelink payment:

- Is reduced because of income or earnings.
- Has been reduced or suspended because of a non-payment period, or
- Is reduced because other deductions have been made such as overpayments – leaving you with an insufficient amount left for your Centrepay deduction.

If this happens you will need to contact the Business Manager at Euroa Secondary College on 5795 2512 and make other arrangements.